

New Palestine United Methodist Church  
Trustees Meeting Minutes  
May 13, 2019

Trustees in attendance:

Trustee	Attend	Trustee	Attend
Larry Gray	X	Todd Albertson	X
Denny Woods	X	Cindy vanBree	X
Judy Willits	X	Steve Stirm	X
Jim Clevenger	X	Nick Burrus	
Mark Reese	X		

The minutes from the March 11, 2019 meeting were approved as written. There was no meeting of the Trustees in April 2019.

Financial Report:

Larry Gray provided the financial report: \$16,677 remains in the improvement fund and a balance of \$13, 009 remains out of \$15K in the repair fund. A mistake was made for \$1,316 on the sound system. The cost will be reallocated to another budget line item, according to Jenny Greiner. A donation was made to the paving fund.

Please see the attached New Palestine United Methodist Church Transaction Detail for Expenses January 1 – May 05, 2019 report.

Old Business:

Speeding in the parking lot continues to be an issue. The Trustees are waiting for the day care management to decide the way forward. It appears that the children are running ahead of their driver, creating the increased risk.

The weather-stripping replacement work is still ongoing, there are approximately 6 or 7 yet to be done. We are waiting on a quote. Larry will meet with the individual March 12.  
**UPDATE May 13, 2019** only 2 sets of doors are left to be done.

Before the January meeting Duke Energy called and asked if there was interest in replacing thermostats. A survey was scheduled for February 28 so that Duke Energy could explore replacing thermostats to more efficiently regulate heat load. That person has since left so the survey was rescheduled to April 3<sup>rd</sup>. UPDATE: The furnace company requested to join the meeting. Zone control may be accomplished by adding a switch at the unit. **UPDATE May 13, 2019: After further analysis, there was no value to NPUMC to do the upgrade. This item will be closed on the next set of minutes.**

Repave Lot: Todd will talk to some people he knows. Most of the work is on east end of parking. Looking at last row of spots to the barn and yard and around the horseshoe. Have it milled and re-surfaced. Next option is to do bad spots only (mill). Next option is

to do it ourselves with cold patch. Other option – do nothing. We have someone who will donate some money, perhaps a \$4k donation can get us started. Options for more money – getting \$\$ from men's group, the improvement fund, or more out of maintenance and repair, ask for more donations. Todd will reach out to his sources. **UPDATE March 11, 2019:** Todd Called Crims for quote – still waiting, Todd has arranged for a company to come this week. **UPDATE May 13, 2019: A contract with Crim was signed and the work should be completed in the August – September time frame.**

Chimes: A company called Verdin Company does chime system. The chimes don't work. There is fund sitting in an account that can only be used for chimes, according to Jenny. Larry recommends the church invite them in. Larry thinks it was put in in 1969. **UPDATE March 11, 2019:** System updated in 2012. He got the system to work but it needs to be programmed. Mike Poor might be able to do some programming. We have a quote, an inclusive system with songs and no compute needed for \$5700. We're 1500k short. Biggest problem is that it is on a home computer not designed to run all the time. Action Cindy vanBree to work with Mike Poor to sort out the problems with the chimes. **UPDATE May 13, 2019: Cindy vanBree and Mike Poor were scheduled to meet May 14, 2019.**

Spring Cleaning: Usually do a spring cleaning, before Easter (April 21, 2019). We usually have volunteers. We make up a list and sign up slips and go do it. We could incorporate the gaps from the janitorial team (see above).

Decision: Schedule the cleaning on Saturday April 13. Put in bulletin three weeks previous 24, 31, 7<sup>th</sup>. Further discussion ensued around a persistent posting to identify cleaning opportunities. Look at whether Boy Scouts should be asked to volunteer. Larry will ask the Scouts. **UPDATE May 13, 2019: Spring cleaning was complete. Mulch was also installed.**

Window Sills: Kids like to climb on them and the paint peels. Replaced one and stained it. It cost \$30 and have 6 more to do. No update as of March 11, 2019. **UPDATE May 13, 2019: We have one sill that is complete, Larry will attempt to complete before the next meeting of the Trustees.**

Landscaping Gift: A person has volunteered to have 2 cedar trees outside the church to hide AC units. 7 – 9' trees and have them put in. Be sure not to get them too close. Denny made motion to accept the gift, Willits seconded, all approved. We'll need to get someone to call before they dig. **UPDATE March 11, 2019:** Trees may be out of place and may not be needed. **UPDATE May 13, 2019: This idea has been dropped from consideration.**

Miscellaneous: Ask Mandy's husband to fix the holes in the gym from knocked-over chair racks. **UPDATE March 11, 2019:** Chad has volunteered to do this. **UPDATE May 13, 2019: The holes have been patched; Larry or Denny will talk to Bob Mitchell about painting.**

There is a person listed for landscaping, Larry will make sure that person is agreeable to continue. No update as of March 11, 2019. **UPDATE May 13, 2019: Steve Hardy planted some annuals and moved some perennials to different locations. The plants were donated.**

Spraying for weeds will cost \$540 and comes out of snow removal budget. Nick Burrus made a motion to approve and Judy Willits seconded the motion, all were in favor. **UPDATE May 13, 2019: This activity is on the schedule for this month.**

The daycare was cited by United Way for peeling paint. Samples were distributed and some colors were eliminated. Daycare staff will do the painting. **UPDATE May 13, 2019: This activity is complete and will be removed next meeting.**

The front sign is awaiting a new part. The controller keeps failing. The Trustees agreed that we should keep a spare part on hand. **UPDATE May 13, 2019: This activity is complete and will be removed next meeting.**

The high school student request to do a pet adoption event was discussed and Larry indicated that the Trustees have approved this activity in the past. Vendors will attend and the event will be held outside. No pets will be allowed in the building although we will permit access to restrooms. **UPDATE May 13, 2019: This is still pending; there has been no further communication from the student.**

#### New Business

In conjunction with paving, we want to move the paper bins due to a deep hole from the truck and move the recycle bins. The goal is to complete in late August to September.

Mike says that the sanctuary is getting dim, the light bulbs need to be refreshed. They are compact fluorescent type bulbs. The fixtures look very dated and dimmers should be considered. They're controlled off 2 switches. The safest way to do is with cherry picker, it would be a good time to also replace gym lights, clean ac ducts, and service flags. Lights in the pulpit area got bright (could be controller in the sound booth). Todd advises to rent on a Friday for maximum value. Larry will check pricing.

The Welcome Center lights malfunction when you first turn them on, three of the lights begin to flash, which may indicate a marginal connection somewhere. Chad is back tomorrow, and he and Larry will try to troubleshoot.

Jenny let us know the water bill was ~\$100 higher than the month before. Looked for running water with no results. Options to further investigate include a check to see if the usage was an estimate, then check meter readings; finally, we might want to turn off toilets.

The back drive needs to be graded and conditioned. Denny has someone who can grade it and we'll put in 4 -5 loads of stone. Large stones are needed in certain spots to direct school buses. Stone can be taken from where the dumpsters are currently.

Cindy proposed a review of the NPUMC information security posture, and it was agreed by the Trustees. Walker IT is the NPUMC service provider. Cindy will speak to talk to Robin (privacy), Rob Walker, Leah, and inform pastor at the time.

Todd raised a fundraising proposal regarding holding a car show in the church parking lot. The ideal time may be early September. The Trustees agreed that an organizing body, such as the Methodist men's group would need to agree. Contact will be made with Lee Collier to further discussion.

Cindy made a motion to adjourn the meeting and was seconded by Denny. All were in favor and the meeting adjourned at 7:56 p.m.

The next meeting is scheduled for JUNE 11, 2019 at 7 p.m. in the Library.

Regards,

Cindy vanBree  
Secretary

Attachments:  
Transaction Detail for Expenses January 1 – May 05, 2019

Cc: Leah Everett

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